



Rotary International District 5110
Leadership Academy

<http://www.district5110leadershipacademy.org>



STUDENT AGREEMENT - 2011-2012

The District 5110 Leadership Academy program is an eight-month series of courses and meetings designed to educate and increase the knowledge of past club presidents, presidents-elect, presidents-nominee and other "qualified" Rotarians to participate in leadership at the District and Club levels. Taking part in this program requires a strong commitment to complete the program, particularly with regard to the time required on the part of the individuals selected to participate in the program.

BASIC REQUIREMENTS FOR ADMISSION

Prior to acceptance and admission to the Leadership Academy program, students are required to complete the following:

1. Submission of a Nomination Form by an authorized individual
2. Completion of an online survey to determine each applicant's computer, Internet, and software capabilities
3. Successful completion of the "Communications Course" including participation in the Google Group; all required assignments and a minimum score of 70% on the final exam. **Deadline for completion of this course is August 31** in order to be accepted for admission to the full Academy program for the 2011-2012 Academy year.
4. Submission of the signed Student Agreement for 2011-2012.

The Leadership Academy Technical Requirements for Students Include the Following

1. Own a personal computer AND have significant "computer skills and expertise"
2. Have Microsoft Internet Explorer installed for use in all Academy course work. **REQUIRED**
3. **Have a personal Gmail address** to be used for Academy purposes. **REQUIRED**
4. Check email daily for communications from the Academy.
5. Be using Windows 2000, XP, Vista or Windows 7 operating system or the latest MAC OS.
6. Have access to and successfully use Microsoft Word for all Academy assignments. **REQUIRED**
7. Have "extensive knowledge / expertise" in the use of web browsers, the Internet and search engines.
8. Have expertise in downloading, opening, saving and printing Adobe PDF files. **REQUIRED**
9. Have expertise in downloading, opening, saving and printing Microsoft Word Excel and PowerPoint files.
10. Be thoroughly familiar with and capable of opening, reading, and saving all files attached to email.
11. Be thoroughly familiar with and capable of attaching files to an outgoing email message. **REQUIRED**
12. Have the latest version of the Adobe Acrobat Reader (Version 10+) installed on his/her computer. This free software may be downloaded from <http://www.adobe.com/reader> **REQUIRED**
13. Be willing to download, save and print between 200-300 pages of printed material during the year.
14. **Have access to HIGH SPEED INTERNET ACCESS for all Academy work on a regular (daily) basis.**
15. Be willing to spend 4+ days per month (depending on your reading speed, computer speed, and Internet capability) working on all Academy course work (including the reading of all course materials).
16. **Agree to complete all course work and exams during the 30-day period the course is taught.**
17. Attend all of the **REQUIRED** meetings during the year by scheduling them on your calendar immediately upon acceptance for participation in the Academy program.
 1. July 9, 2011 Matching Grant Committee Meeting (Phoenix School, Roseburg)***
 2. October 1, 2011 District 5110 TRF Seminar & Matching Grant Meeting
 3. March 3, 2012 Matching Grant Committee Meeting (Phoenix School, Roseburg)***
 4. April , 7 2012 District Training Assembly and Academy Workshop (Cottage Grove)
 5. May 26, 2012 Final Seminar/Graduation (day prior to start of District Conference)

***You may attend either the July 9 or March 3 meeting. You do not need to attend both.

18. **VERY IMPORTANT:** Students will need to perform all of their Academy course work on a computer with high speed access to the Internet (NO EXCEPTIONS!) and which is NOT located behind a government, banking, brokerage house or other business office firewall. These firewalls prevent students from accessing the secured area of the Academy web site where all course work is posted. Ten years of DLA graduates can confirm that there is no way around this so please don't ask for help making this happen. In addition, several of the courses require taking online tutorials that can only be accessed with a high speed connection. Students without high speed access or who are behind the above-mentioned firewalls will need to find alternative Internet access such as home or the public library or should not enroll in the Academy until they have regular unobstructed high speed Internet access.

STUDENT AGREEMENT

I confirm that I have read the above District 5110 Leadership Academy requirements and fully understand what will be expected of me if I am selected to participate in the 2011-2012 Academy by checking & initialing all of the following. Therefore . . .

- _____ I agree to attend all four of the required events listed in Item #.*
- _____ I agree to complete all courses by their individual DEADLINES as stated in Item #16.*
- _____ I understand that failure to complete Academy courses by the deadlines, as stated for each course (without good and sufficient reason), may cause me to be dropped from the Academy program during the Academy year.*
- _____ I understand that Academy courses will only be available in the month stated and will not be available early.*
- _____ I understand that the District will provide materials such as an Academy Notebook, Notebook inserts, etc. and that I will be required to spend a approximately \$35.00. of my own funds to Purchase various materials from Rotary International for the assigned course work, provide my own transportation to each of the 4 Academy required meetings/workshops and that there will be extensive printing of materials throughout the Academy year.*
- _____ I understand that high speed Internet access is required to complete all Academy work online and hereby confirm that I have high speed Internet access to comply all of the Academy work.*

Understanding and agreeing to all of the above requirements, I hereby submit this agreement along with the required survey and application and request the following:

- That I be enrolled in the "Communications Course" (including the Google Group participation, Web Challenge, Assignment and final exam).*
- I understand that my admission to the 2011-2012 Academy Program will be based on the results of the survey and my performance in the "Communications Course" and the final exam results. I agree to complete all course work and the final exam for the Communications Course by the **August 31, 2011 Deadline.***

Following completion of the above, I hereby request that I be considered for acceptance into the 2011-2012 District 5110 Leadership Academy Program.

Your Name: _____ Your Signature _____

Your **Gmail:** _____ Rotary Club of: _____

(A Gmail address is mandatory for all Leadership Academy work).

Home Phone: _____ Business Phone: _____ Fax Number: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Date: _____

Please read carefully, check all of the boxes, sign and return this form along with the nomination form to the Rotarian placing your name in nomination for the 2011-2012 Academy year. If you have any questions regarding the Leadership Academy, please contact the Academy Dean, PDG Mike Fischnaller at 1-541-779-3744 or via email at dq0809@comcast.net